

MINUTES OF MOTTISFONT PARISH COUNCIL ANNUAL MEETING Held on Wednesday 17th May 2017 at 7.30pm in the village hall.

PRESENT: Parish Cllrs Jeff Channing, John Millns, Gareth Jenkins, Julia Barnett, Andy Simmonds and clerk to the council, Sue Holder. Also in attendance was 1 parishioner.

17/114 ELECTION OF CHAIRMAN: Cllr Jeff Channing was unanimously elected as Chairman, having been nominated by Cllr Julia Barnett and seconded by Cllr Millns.

17/115 ELECTION OF VICE CHAIRMAN: Cllr Julia Barnett was unanimously elected as Vice Chairman, having been nominated by Cllr Channing and seconded by Cllr Jenkins.

17/116 APOLOGIES: None

17/117 DECLARATIONS OF PECUNIARY INTERESTS: All present confirmed that no changes were necessary to pecuniary interests previously declared.

17/118 DECLARATIONS OF INTEREST ON AGENDA ITEMS: None.

17/119 COUNCILLOR VACANCY

It was reported that following an advertisement in the Acorn last month, Mr Peter Barnett had expressed an interest in the councillor vacancy. At this meeting the parish council unanimously resolved to co-opt Mr Peter Barnett on to the parish council and a Declaration of Acceptance of Office was signed at this meeting.

17/120 MINUTES OF THE MEETINGS HELD ON THE 15th March 2017 and 26th April 2017: were unanimously agreed and signed as a correct record by the Chairman.

17/121 MATTERS ARISING:

- At the APM the parish acreage was reported to be 30,000, but should have been 3,000.

17/122 PARISH COUNCIL REPRESENTATIVES: Parish council representatives were agreed for 2017/18, as follows:

Village Bus Committee	Julia Barnett
National Trust Liaison	Jeff Channing, Julia Barnett and John Millns
Village Hall Liaison	John Millns
Transport / Rail	Andrew Simmonds
Dunbridge matters	Peter Barnett
Footpaths / Highways	Andrew Simmonds
Planning and Housing	Jeff Channing
Police Liaison	Gareth Jenkins
Parish Plan	Julia and Peter Barnett
Grants	To be appointed

17/123 MEETING DATES: Were approved for 2017/18

17/124 FINANCIAL REGULATIONS: The financial regulations were reviewed and no amendments felt necessary.

17/125 RISK ASSESSMENT: The Risk Assessment document was reviewed and no

amendments felt necessary. Noted that the Village Hall terms of reference to be checked for accuracy.

17/126 STANDING ORDERS: The Standing Orders were reviewed and no amendments felt necessary.

17/127 HIGHWAYS

a) Outstanding Issues:

- Lockerley Road – reported as requiring repair.
- Drains – Hatt Hill and Spearywell Road drains have been cleared out; some in the parish are still outstanding.
- Pot holes – continue to be reported as necessary.
- B3084 – Due to the very poor state of repair of this road it was agreed that a concerted effort between neighbouring parishes to lobby Hampshire Highways for action may be more effective.
- Verges - have now been cut for the year, and some new verge markers are required.

17/128 VILLAGE HALL – Nothing to report.

17/129 FINANCE

a) Payments for Approval (R) = Retrospective

Clerk	£432.72	#585
HALC	£173.00	#586
PCC	£450.00	#587
Nuneaton Signs	£322.51	#588

- b) **Annual Return.** Section One of the annual return was signed by the chairman to confirm the annual governance statement was approved by Mottisfont parish council at this meeting. Section Two of the annual return was signed by the chairman certifying that for the year ended 31.3.17 the accounting statements in the annual return present fairly the financial position of Mottisfont parish council and its income and expenditure. A yearend balance was reported to be £16553.55.
- c) **Funding for four rights of way footpath signs.** The design and expenditure was approved for 4 new footpath signs costing £322.51. Noted this expenditure will come from the Lengths man budget.
- d) **Financial maintenance of the parish defibrillators.** It was reported that it would cost £356.00 annually to maintain the two defibrillators. The parish council resolved to contribute £178.00 this financial year towards the maintenance. This decision was not unanimous, and a discussion followed on the current locations of the defibrillators. The Village Hall was agreed to be a suitable alternative location.
- e) **Parish Council Website** – It was agreed that Cllr Channing would obtain quotes for a parish council website.

17/130 PLANNING

a) New applications (since last meeting).

17/00785/TREE	Mottisfont Estate	Fell 10 Leylandii	PC no comment TVBC No objection
17/00714/TREES	Mottisfont Estate	Various stump grinding in walled garden	PC no comment TVBC No objection
17/00234/FULLS	Kimbridge Estate	Vehiclular access into Bank Field	PC no comment TVBC – pending
17/00117/TPOS	Abbey Farm Houses	Crown lifting various	PC no comment TVBC – pending

17/131 FLYTIPPING

Fly tipping was reported at The Mill Arms. It was noted that whilst most of the rubbish has now been removed, it is a vulnerable location. It was agreed that should it happen again the parish council will write to Enterprise Inns and ask that the property is secured. An article about fly tipping will also go in the Acorn.

17/132 CORRESPONDANCE

- Mr Barnett regarding the councillor vacancy – noted.

17/133 MEETINGS ATTENDED: None

17/134 ANY OTHER BUSINESS

- Planning Enforcement. It was reported that the case regarding residential occupancy of farmland in the north of the parish remains unresolved. The Planning Enforcement Officer has advised that a Certificate of Lawful Use will be submitted and the parish council will be consulted on this application. To date this application has not come before the parish council, and the clerk will ask the Officer for an update.
- Rail link bus from Romsey to Stockbridge will continue this year.

17/135 PARISHONERS QUESTIONS AND COMMENTS:

- It was reported that the burial ground has been looking neglected.
- It was suggested that the bottle bank at the pub should be situated nearer the road making it less vulnerable for fly tipping.

17/136 DATE OF NEXT MEETING: Wednesday 12th July 2017.

There being no further business the chairman closed the meeting at 9.15pm.